ACTIVE MEMBERSHIP

Active members shall receive all tangible benefits of membership and may participate in nonelected Committees and Specialty Sections. Active members are eligible for election as Officers, Directors and Elected Committee members and are entitled to vote on all matters pertaining to the affairs of the Society.

Active Membership Requirements: Applicants for Active membership must have at least two (2) consecutive years of experience in a research quality assurance role related to the audit functions to assure compliance with Good Laboratory Practices (GLP), Good Clinical Practices (GCP) or Good Manufacturing Practices (GMP) within five (5) years immediately preceding the date of application.

Documentation Required: Completed membership application, payment of dues and all of the following:

- Résumé or Curriculum Vitae (CV) verifying current, active involvement in the QA audit profession by documenting two (2) consecutive years of professional experience in QA within five (5) years immediately preceding the date of application. Quality assurance experience should be related to audit functions to assure compliance with GCP, GLP or GMP as the Regulations/Standards/Principles relate to support of research activities. U.S. Food and Drug Administration (FDA), U.S. Environmental Protection Agency (EPA), Organisation for Economic Co-operation and Development (OECD) or other national/international equivalents are acceptable. These activities may be demonstrated through submission of documents supporting employment history, professional activities, affiliations, published articles, or attendance at training or educational sessions. These activities should be documented on the résumé or CV.

- Attendance at one QA meeting OR written sponsorship from two SQA Active Members

  Attendance at one (1) QA Meeting/Training: Applicants shall provide evidence of attendance at a recent (i.e., within five years of the date of application) research quality assurance meeting or training. Acceptable meetings include those sponsored by SQA, SQA chapters or other allied research quality assurance organizations. A detailed syllabus must be attached for training sponsored by an organization other than SQA or any of its chapters.

  Written sponsorship from two (2) SQA Active Members: Applicants shall provide written sponsorship from two (2) SQA Active Members in good standing. Letters of sponsorship shall be dated within one year of the date of application. An example letter of sponsorship is available on the SQA website.

Application Review: All Active applications are reviewed by the SQA Ethics and Membership Credentials Committee and the SQA Board of Directors and take 4-6 weeks, from date all documentation is received, to be processed.

AFFILIATE MEMBERSHIP

Affiliate members shall receive all tangible benefits of membership and may participate in nonelected Committees and Specialty Sections. Affiliate members shall not vote and shall not be candidates for any election.

Affiliate Membership Requirements: Applicant must have an interest or current involvement in the quality assurance profession.

Documentation Required: Completed membership application and payment of dues.

Application Review: All Affiliate applications are reviewed by the SQA Board of Directors and take 2-3 weeks to be processed.

All types of SQA members are eligible to participate in SQA Specialty Sections

Animal Health • Beyond Compliance • BioAnalytical • Clinical • Computer Validation
Early Career Professional Development • GLP • GMP • Medical Device • Pharmacovigilance
QA Consulting • Scientific Archiving • University
STUDENT MEMBERSHIP

Student members shall receive all tangible benefits of membership and may participate in nonelected Committees and Specialty Sections. Student members shall not vote and shall not be candidates for any election.

**Student Membership Requirements:** Applicants for Student membership must be currently enrolled in an accredited college or university with a minimum of 12 credit hours actively pursuing their undergraduate, post-graduate or doctoral degree, or be enrolled in a school of professional studies related to research/regulatory quality assurance.

**Documentation Required:** Completed membership application, payment of dues and one (1) of the following:
- Letter/signature of Department Chair/Advisor
- Completed Student Verification area located on the hardcopy application
- Official verification document such as (but not limited to) an official transcript or current class schedule issued by the academic establishment.

**Note:** Documentation of enrollment and written verification of student status must be submitted with a completed application each year for renewal.

**Application Review:** All Student applications are reviewed by the SQA Ethics and Membership Credentials Committee and the SQA Board of Directors and take 4-6 weeks to be processed.

OUTREACH MEMBERSHIP

Outreach members of the Society shall receive all tangible benefits of membership and may participate in nonelected Committees and Specialty Sections. Outreach members shall not vote and shall not be candidates for any election.

**Outreach Membership Requirements:** Applicants for Outreach membership must reside in a low/middle income country as defined by the World Bank and shall demonstrate active professional involvement in research/regulatory quality assurance. These activities may be demonstrated through employment history, professional activities, affiliations, published articles, or attendance at training or educational sessions. These activities should be documented on the résumé or CV.

**Documentation Required:** Completed membership application and copy of current résumé or CV documenting involvement in professional activities related to research/regulatory quality assurance.

**Note:** To renew each year, Outreach members must confirm their membership by providing a copy of their current résumé or CV confirming their continued participation in professional activities related to research/regulatory quality assurance.

**Application Review:** All Outreach applications are reviewed by the SQA Board of Directors and take 2-3 weeks to be processed.

MEMBERSHIP RECLASSIFICATION

All Affiliate members of the Society are eligible to reclassify to an Active membership at any time and at no cost. Upon approval the member will be reclassified as an Active member and would then be eligible for election as an Officer, Director or Elected Committee member and entitled to vote on all matters pertaining to the affairs of the Society.

**Reclassification Requirements:** Applicants who wish to reclassify to an Active membership must have at least two (2) consecutive years’ experience in a research quality assurance role related to the audit functions to assure compliance with Good Laboratory Practices (GLP), Good Clinical Practices (GCP) or Good Manufacturing Practices (GMP) within five (5) years immediately preceding the date of application.

**Documentation Required:** Completed Reclassification application and the supporting documentation required for an Active membership noted above.

**Application Review:** All Reclassification applications are reviewed by the Ethics and Membership and Credentials Committee and the SQA Board of Directors and will take 4-6 weeks, from receipt of all required documentation, to be processed.
Benefits of Membership

SQA Webinars — available free to members
- SQA webinars presented on a variety of regulatory quality assurance topics
- Access to webinar recordings library

SQA Newsletter — electronically distributed bimonthly
- News and updates pertinent to regulatory and research quality assurance (GCP, GLP, GMP, etc.)
- In-depth discussion of current regulatory issues
- Regional Chapter, Committee and Specialty Section reports
- Relevant articles and book reviews
- SQA training and meetings calendar
- Advertisements for job openings, professional services and much more
- Technical article supplements

Members-Only Website and SQA Connect Forum
- Online community and integrated mobile app for all SQA Committees and Specialty Sections
- Regulatory news providing information links to current regulatory issues and trends
- Access to a searchable database with information on 483s
- Regulatory Q&A database containing hundreds of regulatory questions that have been answered by key EPA and FDA representatives and SQA leaders
- Searchable listing of members includes name, affiliation, address, telephone and e-mail
- Searchable by name, company affiliation, geographical location and area of expertise
- Customizable “My SQA” profile with picture and biography for online networking
- Current employment opportunities and links to consultant advertising
- Specialty Section and Committee areas featuring pertinent industry information
- Links to regulatory agencies, national QA societies, SQA Regional Chapters, liaison organizations and corporate supporters

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